Proposal for the organization and selection of the steering committee of epigraphy.info

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Key points:

- **composition** – 7 (6+1) people from the community

- **responsibilities**:

  ○ representation of the community to the public, acting as a point of contact for interested parties

  ○ organizing, facilitating and keeping track of the community efforts to make sure that redundancies are avoided, the mission statement is adhered to if possible and all voices are heard

  ○ organizing the decision-making processes of the community

  ○ staying in contact until the next meeting

  ○ not a dictatorial board of people who make the decisions *for* the community :)

- **Three core areas of responsibilities (groups of ‚stakeholders')**

  ○ each ideally represented by two members of the committee, plus one as organizer for the next meeting (3x2 + 1)

  ○ technical (‚backend') side

    ▪ people experienced in the issues of technical realization

    ▪ coordination between people or groups working on the technical side of the project

  ○ user (‚frontend') side

    ▪ user profiles/use cases/usability

    ▪ people ideally without too much technical experience (there should be a balance here)

    ▪ community outreach (e.g. in the context of EpiDoc-training workshops)

  ○ organizational side

    ▪ vision/coordination/financing

    ▪ keeping track of tasks and their implementation

    ▪ issues of a possible editorial board

    ▪ mission statement

    ▪ organization and coordination of the next meeting

- record-keeping/minutes

- **(s)election process**
  - term: until the end of the next meeting/workshop (report in included)
  - maximum of two consecutive terms
    - *this means that the members of the committee that have been active since the Heidelberg meeting in 2018 (F. Feraudi, J. Lougovaya, A. Kurilic) will be up for election at Vienna*
  - resignations in the intermediate time should be filled during the next meeting
  - election by all present at the workshop at the end of the workshop
  - election from all present at the workshop
  - everyone may propose themselves for election or nominate/second the nomination of someone else
  - voting by simple majority (by show of hands)
  - if the number of candidates is less than or equal to the number of seats all nominated are elected automatically and no election is held